

Minutes of Committee Meeting
Tuesday 16th April 2019 at 19-00hrs
At the clubroom

1. Attendees

Allan Taylor	Aaron Green
Pete Scott	Claire McKinnon
Howard Massam	Dave Ritchie
Geoff Caton	James Holloway
Mike Lloyd	Eddie O'Brien
Alan Stark	Greg Callaghan
Pete Leonard (minutes)	

2. Apologies for Absence

Isabelle McKinnon	Colin Baldwin
Maddie Scott	Jamie Clarke

3. MoM of Previous meetings
- a. MoM of 26th February 2019
 - i. Approval

The minutes of the previous meeting were approved

- ii. Matters Arising from previous meetings

1. Club Refurbishment.

Pete S and Dave had looked at the cost of refurbishing the club room. With renovations to the furniture, floor and decoration the cost would be circa £9k. An EGM would be required to approve this amount of spend.

A/P- Pete S to draw up a proposal for consideration at an EGM

2. Mike Lloyd and Greg Callaghan to review ideas for a new Club branding and logo using the latest colours. Pantone colours are : **Process Yellow** C0M0 Y100 K0 : **PMS 286Q** C100 M60 Y0 K6 : **Custom Blue** C100 M84 Y0 K75 **Action: Mike – Ongoing**
Greg had some proposals ready for review.

A/P – Greg to distribute proposals to the committee

3. It was agreed that Eddie, Pete Leonard and Allan would meet to review and agree the points system for Club awards/cups for Road, Track and CX. **Action: Allan – Discharged**
Allan had re written the Club/awards in the club rules and would tidy up and distribute
4. With regard to additional storage space at the clubhouse Allan will make enquiries with Sefton Council. **Action: Allan**
Allan had found the correct person to talk to in the council but we would have to wait until they had time to consider the proposal- **ongoing**

5. Club dinner – Aaron had booked a date at the Bold for the 2nd of November. He had some buffet menus

A/P Aaron to distribute menus to the committee

6. Clubhouse - electric certificate needs renewing. Aaron volunteered to organise.

Action: Aaron

Aaron had arranged for an electrician to look at the clubrooms electrical system and certification. A number of things need to be done including external lighting, certification, changes to wiring all at a possible cost of £1000 – **ongoing**
Remedial work had now been completed - **discharged**

7. Joe Wilson to get his trophy/medal for winning the youth award in 2018.

It was agreed that Aaron will obtain a medal for Joe - **ongoing**

3. Correspondence/ External meetings

Nothing to report

4. Treasurer

Club debit card

Since the beginning of 2019 British Cycling require cycling clubs who run their own cycling events to pay insurance levies. The payment must be made using a credit or debit card within one week of the event taking place.

At the moment these payments are made by the event organiser who will then reclaim the cost from the Club.

It is proposed that the Club requests a Debit Card for use with it's HSBC Community bank account. If necessary, this will be in the name of Peter Scott (Club Treasurer).

The Debit Card will be used to pay event levies and for buying other items on behalf of the Club from time to time.

This was unanimously agreed by the Club Committee at the committee meeting dated 16th April 2019.

5. Membership secretary

Total membership stood at 156 with another 4 in the pipeline.

6. Clothing and equipment

Summer kit would be available at the end of May.

New skinsuits were nearly ready for distribution.

Dave Williams had donated all the winners jerseys for the Dolan races.

In light of this it was agreed by the committee that a free advert for DWH would be placed in the race brochure. **A/P Howard and Allan to contact Ken Beck - discharged**

7. Time Trial Secretary

Alan went through his report in brief.
The new 10mile TT course looks very promising
HQ for the open TT was progressing
Timekeepers are still an issue and Alan was looking at options

8. Social Secretary

First aid certificates
The clubs certificates were out of date
Colin had approached Albany Training who would run a one day course for £345
The committee were happy for this to move forward.
Colin to look at potential first aiders to attend a course. **A/P Colin – discharged**
Colin had arranged the following
Wednesday 22nd May
Clubhouse
9am-4.30
Maximum number 12
Includes defibrillator instruction.

Aaron suggested the club purchase new gazebo as the present one was very cumbersome to erect

A/P- Aaron to look at procuring a suitable gazebo in club colours

The status of the clubs fire extinguishers was discussed.

A/P- Pete L to at what was required to make sure the extinguishers are fit for purpose.

9. Press Secretary

Claire had put two reports forward to the Visiter.
The one on the Dolan Races had not been published but it was hopeful that the one about Roger Bensons charity ride would be.

Claire also reported that 22 ladies had attended the initial meeting re Ladies Only rides and 7 had ridden the first one but the weather had not been good.

10 AOB

Dolan Races

Allan reported that all had gone well with the Dolan races.
A £3k plus profit was shown on the event balance sheet.
Many thanks to all the Marshalls and helpers and Geoff's efforts on the mike during the prize presentation.
Distribution of winners jerseys and the photographing of the event were areas for improvement next year.

New TT Numbers and Marshalling tabards

A/P - Alan to investigate procuring same for the club together with a

The committee learned with regret the death of Andy Walkden.

A/P- Geoff to put some suitable words together for posting on the website. – since discharged

Roger Benson had done a number of jobs on the club room and it was felt the club should respond by supporting his charity ride.

A trophy in commemoration of Alec Baxter was to be presented to the club.

A/P - Allan to ask Mrs Baxter if she had any preference as to what the trophy would be presented for.

11 Date of next meeting

28th May for next meeting