

## Minutes of Committee Meeting

Held on 24<sup>th</sup> November 2015

At 1900 hours in Clubroom

### Present:

Alan Taylor  
Chris Stone  
Ken Beck

Eddie O'Brien  
Pete Leonard  
Dave Ritchie

Graham Moreton  
Peter Scott  
Maddie Scott

1. Apologies: Juliet Jardine Neil Robinson
2. MoM of previous meetings
  - a. Minutes of meeting 20<sup>th</sup> October were approved.
  - b. Matters arising from earlier meetings
    - i. Heating in clubroom – due to be installed on 4<sup>th</sup> December
    - ii. DBs checks – DR has this in hand
    - iii. GM still pursuing suitable first aid course and PL offered to contact a trainer known to him in this regard
  - c. Matters arising from 20<sup>th</sup> October.
    - i. Facebook Policy . the policy was approved with the wording changed to:  
the Committee will appoint moderators and administrators to the site as required. The current moderators and administrators will be Graham Moreton and Peter Leonard.
    - ii. British Cycling have approved design 'A' for Club jerseys if adopted.
3. Correspondence/External meetings
  - a. BC date fixing meeting – Bickerstaffe Road Race confirmed 30<sup>th</sup> July
  - b. Clubmark – BL has produced a review of the requirements for this award which was discussed. It was agreed not to pursue this due to level of work needed to achieve it.
  - c. Wifi connection – PL will talk to BT about feasibility of Wifi in clubroom.
4. Treasurers Report  
PS presented the annual accounts to the committee prior to AGM
5. Membership Secretarys Report  
MS reported no change in membership.

## 6. Clothing and equipment

MB not present

## 7. Time Trial Secretary

It was noted that Boxing Day TT is to be a short course fun ride down to Pontins and back.

## 8. Social Secretary

Arrangements in hand. Dave Sims of Team Chop confirmed as Guest Speaker.

## 9. General Secretary

Nothing to report

## 10. AGM- December 7<sup>th</sup>

- a. KB to set out clubroom as discussed
- b. GM will produce large photo of proposed new kit for display.
- c. It was agreed all current members present at AGM are eligible to vote.
- d. KB to list and check membership status of persons attending.
- e. MS and PL will be responsible for vote counting.
- f. AT has received officers reports
- g. AT presented list of officers for re-election. Nominations for vacant posts have been received from DR standing as Welfare Officer and GM as TT Secretary. Nominations close on 30<sup>th</sup> November.
- h. Proposal for AGM must be submitted to AT by 30<sup>th</sup> November for inclusion.

## 11. Any Other Business

- a. The trophy donated by the Mayor of Sefton has not been allocated to any award/ prize. To be debated further.
- b. A member had requested a link to an e-bay page be advertised on the web site – after discussion this was not agreed as it was felt that the page was a “commercial” venture
- c. AT advised that the lease on the club room expires on 1<sup>st</sup> December 2015. To date no communication has been received from Sefton.

Date for next meeting to be arranged after AGM.

**Minutes of the Committee Meeting  
Held on Tuesday 20<sup>th</sup> October 2015  
At 1900 hrs in Clubroom**

**Present:**

Alan Taylor,  
Chris Stone,  
Ken Beck,  
Neil Robinson,  
Pete Leonard,

Dave Ritchie,  
Graham Moreton,  
Pete Scott,  
Maddie Scott

**1. Apologies:** Eddie O'Brien Juliet Jardine

**2 .(a)** Minutes of Meeting 1<sup>st</sup> September were approved.

**(b) Matters arising from earlier meetings**

- i) It was agreed that the Sports Direct vouchers be bought by PS, NR will then give £25.00 to each of the other winners.
- ii) Branding - Awaiting update from MB
- iii) Heating in Clubroom - Heaters have been purchased and are awaiting electrician.
- iv) DBS checks – DR waiting for new style forms from Sefton
- v) Points for Time Trials – Closed
- vi) Southport Visitor survey - Online survey is now closed
- vii) MacMillan coffee morning - Unfortunately this event was cancelled due to clash of dates at Clubroom
- viii) First Aid course – GM awaiting quotes from company
- ix) Facebook - Following discussion AT agreed to draft a policy for facebook for discussion.

**(c) Matters arising from 1<sup>st</sup> September**

- i) Storage of bubble wrap – Agreed with Flower show that this can now be stored in their storage building.
- ii) Theft of 2 Club Bikes - No further information regarding this.

**3. Correspondence/ external meetings**

Dave Cockerham will attend British Cycling Road Race date fixing meeting

Go Ride Clubmark - Bill Lloyd looking at criteria and will report back to Committee

**4. Treasurers Report**

PS presented an update of Clubs finances.

**5 Membership Secretary**

MS reported 190 members in total at present

**Minutes of the Committee Meeting  
Held on Tuesday 20<sup>th</sup> October 2015  
At 1900 hrs in Clubroom**

**6. Clothing and equipment**

AT reported result of members vote for new kit was design A. PS agreed to submit this design to British Cycling for approval prior to discussion at AGM

**7. Time Trial Secretary**

GM stated that the Club has only 1 accredited Timekeeper (BL) and we need to increase the number if we are to be able to maintain the events. GM will get information on accreditation process and report back to committee. DR expressed interest in undertaking accreditation.

New Open 10 mile TT to be held on evening of 16<sup>th</sup> June 2016 and Open 25 mile TT on 10<sup>th</sup> July

Boxing Day TT. GM confirmed Police permission has been obtained for this to take place on coastal road.

Time Trial watches require new batteries and GM will arrange to have this done.

**8. Social Secretary**

Menu for Annual Dinner was agreed by committee. Guest of honour – KB agreed to approach Tom Greep re this. D Simms was also suggested Music/ DJ will be organised by Old Links Golf Club. It was agreed to reduce time spent on Raffle draw and present only first 3 prizes on Stage with the remainder being collected from back of room.

**9. General Secretary**

Nothing new to report

**AGM 7<sup>th</sup> December 2015**

AT requested brief written report from Officers prior to next committee meeting.

Existing elected officers wishing to stand again to inform AT before 23<sup>rd</sup> November

**Any other Business**

It was suggested the Club consider installing a Wifi connection. PS agreed to make some enquiries about feasibility and report back

Bickerstaffe Road Races – Colin Baldwin has agreed to organise this on behalf of the Club

Club Person of Year – Committee agreed unanimously to present this award to a person to be named at the Dinner.

**Next meeting 24<sup>th</sup> November in Clubroom at 1900 hours**

**Minutes of Committee Meeting**  
**Held on**  
**Tuesday 1<sup>st</sup> September 2015 at 1900hrs**  
**At the Clubroom**

**Present:**

Allan Taylor	Eddie O'Brien
Ken Beck	Neil Robinson
Dave Ritchie	Peter Scott
Peter Leonard	Maddy Scott
Graham Moreton	Chris Stone

**Resignation:** The Chairman reported the resignation of Irene Gunn from the Committee. Members wished to thank Irene for her invaluable contribution to the committee and PS agreed to send flowers to her on our behalf.

**Apologies:** Juliet Jardine Margaret Biggs

**MoM:** The minutes of 4<sup>th</sup> August meeting approved.

**Matters Arising**

- Sports Direct Vouchers - Awaiting information from NR
- Branding KB has passed Pantone numbers to MS for champion
- Systems Heating at Club Room - no progress yet, awaiting meeting.
- DR now has forms and is progressing with DBS checks
- Points for Time Trials - Awaiting outcome of discussions BL/PL
- Southport Visitor Survey
- MacMillan coffee morning – CS has agreed to look at alternative date
- First Aid - Awaiting feedback from GM re courses available
- Covers for bubble wrap - on order (DR)
- Facebook - It was agreed that the Facebook group would be restricted to members only for a six month trial period.

**Correspondence/external meetings**

Nothing to report

**Treasurer's report**

PS gave update on club accounts

**Membership secretary**

**Minutes of Committee Meeting**  
**Held on**  
**Tuesday 1<sup>st</sup> September 2015 at 1900hrs**  
**At the Clubroom**

MS presented an update of membership figures showing 187 member currently.

**Clothing and Equipment**

The designs submitted were voted on by the committee and will be published on website. PS agreed to organise members vote on which design will be selected by the members. One member one vote and all members including juniors to have a vote.

**Time Trial Secretary**

GM sending affiliation fee to CTT and has agreed to organise the Neil Smith /Norman Rimmer open 25 on Tarleton. The date has been amended to 10<sup>th</sup> July by CTT. Has also agreed to organise an open 10 on Thursday June 23<sup>rd</sup> again on Tarleton.

**Social Secretary**

CS reported arrangements for the Annual Dinner on 27<sup>th</sup> November at Old Links Golf Club are in hand.

**General Secretary**

NW youth league 26<sup>th</sup> Sept event in Victoria Park Southport is in hand although entries are slow

ME Cycles sponsorship now in place

Storage of bubble wrap KB awaiting meeting with Flower show organisers

**Any other Business**

Bickerstaffe RR held on 5<sup>th</sup> September went well without incident.

KB has written to Governing body of Audax UK to confirm the club will support AT in the organisation of the Fleet Moss Audax on 11<sup>th</sup> June 2016.

KB reported the theft of two club bikes from a club members locked garden shed - red Dolan 26in wheels and a White Dolan 48in X frame with centerpull brakes. This has been reported to police.

**Date of next meeting:** Tuesday 20<sup>th</sup> October 7pm in Clubroom

Minutes of the Committee Meeting  
Held on  
Tuesday 4<sup>th</sup> August 2015 at 19-00hrs  
At the clubroom

Present      Allan Taylor  
                  Dave Ritchie  
                  Peter Leonard  
                  Neil Robinson  
                  Graham Moreton  
                  Irene Gunn  
                  Margaret Biggs

Apologies: Ken Beck, Juliet Jardine, Peter Scott, Maddy Scott, Chris Stone

The Minutes of Meeting of 7<sup>th</sup> July were approved.

Matters Arising

- Sports Direct Vouchers – NR needs to confirm they will split the voucher into 4 separate vouchers.
- Branding – Part Complete – GM to liaise with MB to obtain Pantone numbers for colours from Champion Systems
- Trophies – PL had completed a list
- Heating in Club Room – AT and KB to meet with electrician
- DBS checks – DR to action with information/ forms from KB
- Points for Time Trials – PL and Bill Lloyd to decide and advise the committee.

Correspondence/ External meetings

- Southport Visiter – On line Survey - NR to talk to MS to agree how to send the information / links to all club members

Treasurer's Report

- Report on Open 25 TT was presented showing a profit of £19 after payment of levy and prizes

Membership Secretary

- Nothing to report

Clothing and Equipment

- In relation to the proposal to have a vote at the AGM on a possible re-designed kit – the Committee agreed to meet on 1<sup>st</sup> September to select the three best designs of any submitted by the members..

Social Secretary

- Various suggestions were put forward for possible guests at the Annual Dinner and Prize Ceremony. Geoff Caton has agreed to speak in the absence of Colin Baldwin.
- The date for the MacMillan coffee morning is 26 September. NR/ CS to discuss with KB whether this will be OK as it is the same date as the North West Youth league Round 6 races

Minutes of the Committee Meeting  
Held on  
Tuesday 4<sup>th</sup> August 2015 at 19-00hrs  
At the clubroom

General Secretary (in Ken's absence)

- NW Youth league Round 6 – the event is now on the BC web site and we have started to receive entries. There will be a prize presentation (not by SCC) for the winners of the league.
- ME Cycles – Sponsorship still need to be sorted out – Action Kb with Colin Baldwin?
- Covers for Bubble Wraps – DR had a price for heavy duty covers with webbing loops at each end and also in the middle (to act as handles for carrying) – It was agreed to order 15 at £65.00 each
- Dan Salcedo had been paid £250.00 towards his expenses for competing in the National Championships
- Ben Gautrey ride – This event is on the 16<sup>th</sup> August – it was agreed to pay £150.00 towards entry fees for Juniors and members.
- It was agreed to offer a gift of a bottle of whisky to the First Aider at Litherland for helping us provide the cover for the races.
- The price from Chris Truett for finishing the entrance to the clubroom with plastic cladding was accepted (£280.00)
- Purchase of more SCC drink bottles – not approved at the present time.

Any Other Business

- Bickerstaffe road races – Full field expected for both races (i.e. 80 entries at £15.00). Colin had asked for guidance on First Aid cover. The option was Chris Truett (driver) and Peter Gawthorne (first aider) – First Aid kit at £80.00 required or Manchester Medical at £288 plus VAT. The committee felt that it was important to the races be run in a professional way and that it was unfair to ask a club member to take responsibility in what (at worst) could be a serious injury. The use of Manchester Medical was approved
- First Aid Course/ First Aid kit – there was a debate as to whether the Course offered by Primary Care UK ((£399 plus VAT) for a one day for 12 people was suitable – would this give any members completing the course the appropriate skills/ qualification. GM would get a quote from another company for an “outdoor/ sporting” type first aid course. It was decided that without a First Aider there is little point in purchasing a “proper” First Aid Kit.
- Fleet Moss and supporting events – date fixed as June 11<sup>th</sup> 2016
- It was agreed that we would give a small gift to the owner of the garden centre who lets us use his car park for the 10s as well as the people who live next to the finishing line. Irene to spend £20 for each probably on wine and chocolates.
- Facebook issue  
The setting up of the facebook group as the “official” SCC group had been on the basis that the group would be for club members over 18 years old only. This was to ensure that we were complying with the relevant guidelines on child/ vulnerable adult protection. It had been intended that Graham would be sent a list of members. In the event the group had been set up as a closed group but other members had been able to invite people onto the group. Comments from some club members as to why non – members of the club



Minutes of the Committee Meeting  
Held on  
Tuesday 4<sup>th</sup> August 2015 at 19-00hrs  
At the clubroom

were involved in discussion of club kit had brought the situation to the attention of the Chairman. After discussion with GM, AT had asked GM to notify members of the group that we would be removing non –members to bring the group in line with the original intent. The committee confirmed that the group should be brought in line with the original intent.

- Storage of bubble wraps in new Covers. AT was concerned that the storage of the bubble wraps in the roof space was unsatisfactory on a number of grounds. We would discuss with the Flower Show organisation the possibility of hiring storage space.

Date for next meeting

- Tuesday 1<sup>st</sup> September 2015 at the Club Room at 7.00.pm.

**Minutes of Committee meeting of Southport Cycling Club held at Club Room on Tuesday 7<sup>th</sup> July 2015.**

Present: Allan Taylor  
Neil Robinson  
Dave Ritchie  
Pete Leonard  
Margaret Biggs  
Irene Gunn

Apologies :Ken Beck, Peter and Maddie Scott, Graham Moreton, Chris Stone and Juliet Jardine.

Minutes of last meeting on 12<sup>th</sup> May were approved.

**Matters arising-  
Insurance**

Information received from Jules was discussed and points noted but it was felt that we have as much insurance as any other cycling club and no further action was needed at this stage.

**Sports Direct Vouchers-** this was still in hand as Neil has not yet received the list of marshals and helpers for the four dates of the youth races. This was to be chased up.

**Branding**

Graham was in the process of drawing this up and it would be presented at the next committee meeting

**Trophies**

Pete would draw up a list for our next meeting.

**Heating**

Nothing to report as Ken not at meeting

**DBS Checks**

Awaiting information from Ken.

**4. Correspondence/External meetings**

The Southport Visiter had sent Neil details of a survey they were doing about clubs in the community which Neil would send to the committee. All members of our club could take part in the survey which is done on the net and sent direct back to the paper.

**5. Treasurers Report**

Peter had submitted his report which was discussed. We are currently showing a profit on youth races and Time Trials. Subscriptions received to date are slightly up on last year.

**6.No membership report as Maddie not present**

However Maddie had advised that anyone who had still not paid their subs had been removed from the membership list.

**7. Clothing**

The order for clothing was due that week and could be picked up from Maggs the following Monday night. The shop was due to open again on line on 1<sup>st</sup> August but a note would be put on the web page advising members that we intended having a vote at the next AGM as to whether there should be a redesign or not.

**Redesign of Kit:**

Allan put forward a proposal that if we intended to ask members at the AGM about a redesign of the current kit, we should have something to offer them as an alternative design against the existing one.

After discussion, it was agreed that we would announce on the web that we were having a competition for suggestions as to how a new kit would look but with certain specifications such as keeping the existing colours of blue, yellow and white with black shorts. The committee would then pick what

they consider to be the best 3 designs, then put these onto the web page so that all members could then vote for their favourite. The winning design would then be publicised in advance of the AGM alongside the existing one.

It was also suggested that we advise the members "The design of the Club Kit will be reviewed no earlier than the AGM in /December 2019.

**This was agreed with a time scale as follows:**

14/7 Design Competition publicised to members  
31/8 Competition closes  
8/9 Committee chooses 3 best designs  
31/8 to 31/10 Members choose their preferred design  
3/11 Committee ratify best design  
16/11 Top Design and AGM agenda published  
7/12 AGM and vote taken on accept or reject new design

All the above details would also be put on the notice board in the club room for the benefit of the members who do not have computer access.

**8. Time Trial Secretary**

Risk assessment had been done for the 25s course.

For the race on 25<sup>th</sup> July, Pete was not sure how many entries we had so far but stated that we need marshals for the event and they should be there at 1 for the race starting at 2.

It was agreed that Pete and Bill between them would look at the way points were awarded in Time Trials.

**9. Social Secretary**

As Chris was not available, Neil advised that the Annual Dinner to be held on 27<sup>th</sup> November at The Old Links had been booked and all other details were in progress. As Colin would not be here for the event, Chris was investigating alternatives for Compere/Speaker. Allan asked if it would be possible for Chris to attend the next committee meeting to bring us all up to date.

**10. General Secretary**

As Ken was not available most matters were deferred but the following points were noted\;

Marshalls bibs had been ordered and received and were being used at the 10s.

Sample of bubble wrap cover had been received and inspected with the following points being made:

It should be in heavy duty, hardwearing material not as sample.

Could we have handles at either end for ease of carrying? Dave Ritchie to liaise with Pete Scott to get best price possible from the manufacturer. It was also brought up that there seemed to be lots of empty space in the storage shed used by The Flower Show and may it be possible to get them to store the bubblewrap for us rather than having it in our loft.

AOB

Bickerstaffe race was all in hand and the Mens race now has a full field but with space for the Ladies event.

Allan is now the organiser for the Fleet Moss Audax and a meeting was being held this month to organise such things as date fixing. There is an event in June that has 3 different rides of 200k, 150k and 100k and Allan felt that this was something that maybe our members could be interested in taking part in.

Dates of next meetings

4<sup>th</sup> August and 8<sup>th</sup> September

## **Minutes of Committee meeting of Southport Cycling Club held at Club Room on Tuesday 12th May 2015.**

Present: Allan Taylor  
Ken Beck  
Peter Scott  
Neil Robinson  
Dave Ritchie  
Graham Moreton  
Eddie O` Brian  
Maddie Scott  
Irene Gunn

Apologies :Margaret Biggs, Pete Leonard and Juliet Jardine.

Minutes of last meeting:

### **Matters arising-**

As Juliet was not at the meeting, we did not discuss our British Cycling insurance but it was noted that the information available on the internet had not been circulated. We would discuss at next meeting.

**Sports Direct Vouchers-** this was discussed and it was agreed that we would change the £100 voucher into four valued at £25 each. Neil to draw up a list of all volunteers at the Dolan Races as well as the April Champs then pick four winners – one from each week to win a £25 voucher.

### **Branding**

Graeme would draw up a proposal for SCC branding to be used on all future items.

It was agreed that the minutes of the meeting were accurate.

### **Sports Trophies**

Pete had drawn up a list of all trophies won last year but there were a few omissions. TT secretary to collect all the trophies from last year`s winners and look at what else may be needed  
It was noted that we must try and get back the trophies won by Richard Cary now that he is in Australia. The web page needs to be altered to show that Bill Lloyd and Pete Leonard are now joint Time Trial Secretaries.

### **Heating**

Once Ken comes back from Majorca, he will look into the heating and ventilation problems in the Club House. Peter to check out the terms of our electricity contract regarding tarrifs.

### **Treasurers Report**

Peter apologised for report not being available.

### **Membership Report**

A reminder had been sent out in April to anyone who was a member last year but had not renewed their membership. Some had paid and we had another 3 new members making the number of paid up members the same as last year. Another email would be sent pointing out that you are not covered by CTC insurance if it was taken out at the reduced price and you are no longer a member of the club.

### **TT Secretary Report**

Bill is currently doing the organisation of the 10`s and has done the risk assessment of the course. Allan pointed out that this has not yet been done for the 25`s and we should arrange to do it ourselves before the end of May. The issue of not enough marshals seems to be ok now with Bill sending out requests for marshals in advance and asking for volunteers on particular nights when we are short.

Dave brought up that we are short of fluorescent marshals bibs and he agreed to go ahead and order 20 new ones.

### **Secretary Report**

Ken is still chasing up more forms for the DBS checks. He has now received completed forms from some of the committee.

**North West Championships** – it looks as if we had made a profit of about £800 on the event.

Dolan Races -£40 is still owed for programme advert and Ken is doing the accounts now. A profit has been made but to get the figures correct he needs information on how many people signed in on-line. It was noted that on the worst day weather wise, 16 people turned up wanting to sign on and overall we had 191 riders. For the future we must take into consideration that only 200 transponders are currently available.

There had been no further contact with MeCycle regarding their sponsorship and it was hoped that Colin could take this up with them.

### **Press Secretary**

The Visitor was going to run a full page on the trip to Mons in their next edition including lots of photographs.

### **AOB**

Following the proposal from Allan at the last meeting, we again discussed how to try and keep junior members in the club. The proposal from Allan regarding payment of race entry fees was rejected. We need to come up with a concrete proposal to be discussed at the next meeting.

**Fleet Moss Audax Event** – Allan gave details of the event and asked if the Club would be interested in running the event in future. It was agreed that we would.

Dave brought up about the bubblewrap looking very shabby and he agreed to contact a company that made covers which may be suitable. He would buy one in a suitable size preferably with handles and we would then assess their value.

It was brought up that there had been some complaint regarding kit design and the committee agreed to have a vote at the AGM as to whether or not a re-designed kit should be adopted.

**Date of the next meeting would be 7<sup>th</sup> July 2015.**

**Minutes of Committee meeting of Southport Cycling Club held at Club Room on Tuesday 31st March 2015.**

Present: Allan Taylor  
Peter Scott  
Pete Leonard  
Dave Ritchie  
Graham Moreton  
Juliet Jardin  
Maddie Scott  
Irene Gunn

Apologies :Margaret Biggs,Eddie O`Brien, Neil Robinson and Ken Beck

Minutes of last meeting:

Matters arising-

Juliet would recirculate details of British Cycling insurance and it would be discussed at next meeting.  
Sports Direct Vouchers- this to be finalised after discussion with Ken re Dolan Races.

**Correspondence**

Ken had received an email from Phil Melville withdrawing his financial support from the Club because we are paying expenses to marshals at our events such as Dolan Races. Ken will discuss this with him. It was pointed out to the committee that other longstanding members of the Club who themselves do marshalling for these events are not happy with the new system.

**Treasurers Report**

Peter presented a comprehensive Income and Expenditure sheet detailing current balances. Problems had been resolved with internet payments for races and NW Championship entries were going well. There are still some outstanding invoices to be received.

**Membership Report**

We currently have 138 paid up members consisting of 16 life members, 94 members renewing last years subscription, 21 new members and 7 returning members. There currently are 71 members from last year that have not yet renewed their membership. Subs paid to date £2332.

Maddy to send out statement re lapsed membership to the above 71.

**Time Trial Secretary**

Currently Bill Lloyd is organising the evening Time Trials with Pete`s assistance. A Risk Assesment of the course has been done and details sent to CTTA and Bill will ensure that a copy is available for riders to see also. Bill is currently chasing up marshals for the event and will be keeping a list for forthcoming evenings.

Prizes for the event still to be sorted out – Pete will do a list of what we currently have and what needs to be bought.

**Social Secretary**

There is supposed to be a Park and Ride to Buttertubs but no details received from Chris and no-one seems to know if the ride is still on. Graham will try to find out what is happening.

**Secretary**

Dolan races went well and will have made a profit but Ken would give full report at next meeting. (it was noted that Graham had done an excellent job in organising the marshals at the event.)  
MeCycle – no further news at present.

### **Any Other Business**

At our last meeting we had briefly discussed how to try and keep young riders in the Club once they reach 16 and Allan submitted a proposal suggesting that we consider paying entry fees for races done by any of our younger riders.

**This needs to be discussed further as it was felt that the problem is not necessarily a financial one.**

It was agreed that we needed to get an electrician in to look at the heating system and also to look at extractor fans in the toilets.

Graham brought up that he was concerned that when the bubble wrap goes back up into the loft it will be resting on the electrics for the lights which could be dangerous.

The next meeting would be held on 28<sup>th</sup> April 2015.

**Minutes of Committee meeting of Southport Cycling Club held at Club Room on Tuesday 24<sup>th</sup> February 2015.**

Present: Allan Taylor  
Peter Scott  
Pete Leonard  
Dave Ritchie  
Graham Moreton  
Juliet Jardin  
Maddie Scott  
Irene Gunn

Apologies :Margaret Biggs,Eddie O`Brien, Neil Robinson,Ken Beck andChris Stone

Minutes of last meeting.

The minutes of the last meeting were amended by request of Neil Robinson who felt the minutes did not reflect his concerns over mid week Visiter articles in respect of the possible conflict to the Friday articles.

Jules had still not had any luck contacting either British Cycling or CTC regarding insurance on rides so had looked up the information on the website and gave details of who was covered on the Club insurance. Non members were only covered for up to three rides. She also advised on rules regarding junior riders and particularly under 13s. Jules will circulate details and it would be discussed at the next meeting.

SCC background had been ordered by Graham and it should be delivered in about a week.

Marshalling expenses were agreed at £4 but needed to be publicised.

**Correspondence/External meetings**

CDNW We need to be advised of dates for meetings.  
CTT – could be useful for people to attend an organisers conference.  
BC North West are running a course about transponders and up to 4 people can attend from the Club.  
Allan, Ken and Graham were interested in attending.

**Treasurers Report**

No report at the minute but money had still not come through for the Dolan Races – this needs to be followed up by Ken. Allan feels there is some problem with the way the website has been set up.

**Membership Secretary**

Maddie presented sheet showing that we now had 90 paid up members and it was agreed that Allan would send out reminders to senior members who hadn` t paid by the end of March.

Cards were now available and could be collected from the Club room.

**Time Trial Secretary**

An email had been received from Richard stating that he was in Australia and would not be returning anytime soon. We are therefore seeking a replacement Time Trial Secretary as soon as possible and Pete Leonard agreed to take on the task with the help of Bill Lloyd and Graham Moreton especially on the 10`s.

Allan had been on the CTT web site which gives full details of things such as marshalling duties etc.and he circulated a sheet at the meeting. The course has to be risk assessed and this was also covered on the web site.



Dave had received an email which had been forwarded to him but he was not sure who had originally received it. We needed to liaise with the Police and advise them of the change to the position of Time Trial Secretary and ensure that they had all the details they needed in respect of the forthcoming season. Pete to check with Bill Lloyd exactly what we need to do. We are unsure if the fees have been paid to NLTTA.

### **Social Secretary**

Chris was not at the meeting but had bought the cones and was currently still researching replacing the bubble wrap.

### **Press Secretary**

Nothing to report at the minute.

### **Secretarys Report**

Ken was unable to attend the meeting but had sent notes to Allan.

DBS checks were ongoing.

Allan had received a detailed account of how arrangements were going for the Dolan Races including costings that had been obtained for outsourcing transponders and their operation on the day but these seemed very expensive and would need further discussion. Ken needed to talk to Anna and Jon as well as Allan at next Monday`s club night. (Anna and Jon had turned up the previous evening to talk to Ken about the races but Ken was away on holiday. They had told Irene they were concerned about arrangements for the Races.)

Youth Championships - BC North West will pay £250 for the winners jerseys.

Me Cycle in Ainsdale had offered £100 vouchers to three of our youth riders and Dan Salcedo, James Holloway and David Unsworth would receive them. They had to be available for photo shoots etc.

We had also received £50 from Asda.

### **Any Other Business**

Rules for Marshalling expenses – these were discussed and it was agreed total amounts accrued would be paid at the end of the year and people would be given the option of donating the money to MacMillan Cancer Fund if they did not want to receive cash.

All people doing more that 6 time trials were still expected to marshall one event and this would not be eligible for the £4 payment.

As we need to know in advance who will be marshalling each event, Allan will put out memo/newsletter asking people to put down their names for specific events. It was again suggested that we should have a person at each event who looks after all the marshalls and allocates them their duties. A volunteer would be asked to do this for each event.

Graham asked about Club branding and volunteered to do the task himself.

Dates for next meetings  
24<sup>th</sup> March and 28<sup>th</sup> April.

The meeting ended at 8.25.

**Minutes of Committee meeting of Southport Cycling Club held at Club Room on Tuesday 3<sup>rd</sup> February 2015.**

Present: Allan Taylor  
Peter Scott  
Pete Leonard  
Ken Beck  
Neil Robinson  
Chris Stone  
Dave Ritchie  
Graham Moreton  
Juliet Jardine  
Irene Gunn

Apologies :Margaret Biggs,Eddie O`Brien, Richard Cary and Maddie Scott

The minutes of the last meeting were passed as an accurate account of proceedings and matters arising were as follows:

Juliet had contacted CTC by email 3 times as well as phoning but had not been able to get an answer.

Revised constitution - had now been checked and updated.

Sports Direct Voucher-following discussions, it was agreed that with the £100 we would buy prizes for the Dolan Races but take the equivalent amount out of club funds and use £100 as follows:

Have a draw at each of the 4 junior races where names of all marshals and helpers would go in into a draw and the winner each week would receive £25.

It was agreed that Graham would go ahead and source the SCC background panel and look at design.

### **Agenda**

#### **Points arising from the AGM**

Points for Reduced subs – after further discussions it was agreed that we would go ahead with a plan to award each marshal/helper £4 for each time they helped at race events/time trials etc. and Pete Leonard would monitor allocation of amounts. Allan and Pete to draw up rules for how it is to be run.

It was agreed that we really need to know in advance who is willing to help and this would be published on the web as well as brought up on club rides.

Pete had drawn up list of events and how many people are needed for each event.

#### **Correspondence/External meetings**

CDNW - Ken had attended AGM and reported that the only events that they were doing in future were the Division Championships. The company were still ongoing and committee members were re-elected. We still need to send representatives to their meetings. Fees have been increased for racing.

Sefton Council Sports Council – nothing to report about future meetings but worries that our reduction in rates on club house may suffer in next budget cuts.

BC/CTT meetings – PL may be able to attend some meetings – Ken to advise dates once known.

#### **Treasurers Report**

Peter presented sheet for accounts but some bills still outstanding and race revenue still not received.

**The system for payments for entries to the Dolan Races is not functioning correctly.**

**Ken to raise with British Cycling.**

Youth riders had been advised that they need to pay £4 per year to be members of the Club but as yet only one youth has paid.

### **Membership Secretary**

According to current figures, before meeting, we have 86 members and 16 Life Members. We have enrolled 14 new members since October last year – some whole families!

An email is sent out to all members who pay their subs and this can be printed out for people who prefer written confirmation.

An email will be sent out to all members who have not renewed their membership by 31<sup>st</sup> March.

No TT report as Richard not present.

### **Social Secretary**

Deposit had been paid for annual dinner and at present format was the same as last year.

Chris produced a calendar for the year showing suggested dates for social functions and rides and this would be put onto the web page.

### **Press Secretary**

Articles continue to be published in the Visiter and there are a few more coming up.

Graham updated the committee on a weekly article on cycling that he is doing for the Midweek Visiter, with the help of Ian Bailey. They were willing to do a full page spread on Dolan Races and would liaise with Ken.

### **General Secretary**

Gifts for Mons – we were going ahead with blue sweatshirts for the riders (which they will pay for themselves) but it was agreed that we would pay for 5 more and give them to some of the riders from Mons.

Guttering bill had now been paid and Ken would chase up having the porch done as soon as the weather improved.

### **AOB**

Bickerstaffe Ladies Road Race September 5<sup>th</sup> – Colin will be organizing this but it had been brought to our attention that if it was Ladies Only, we would be unlikely to cover costs and would it be possible to organise a Mens Race on the same day. Colin to investigate.

Transponders for Dolan Races – as Anna had now left CDNW, Ken had been investigating an alternative source for these, as well as someone to operate them. Tameside have 200 but not sure if they have anyone that could operate them for us. NR and CS interested in doing it if we can get the equipment.

GM to investigate if he can find anyone else that has them – possibly running events.

### **Cones**

It was agreed to go ahead and order 40 – 20 blue and 20 yellow and Graham would look into covers with possibly SCC logo.

Peter brought up problem of youth riders leaving the club to go to other clubs and could we do anything to help. This would be discussed at another meeting.

Dates for next meetings: 24<sup>th</sup> February, 24<sup>th</sup> March and 28<sup>th</sup> April . These to be held before Presidents monthly speech.

## **Minutes of Committee meeting of Southport Cycling Club held at Club Room on Tuesday 6<sup>th</sup> January 2015.**

Present: Allan Taylor  
Peter Scott  
Pete Leonard  
Ken Beck  
Richard Cary  
Chris Stone  
Dave Ritchie  
Graham Moreton  
Irene Gunn

Apologies :Neil Robinson,Margaret Biggs,Eddie O'Brien, Juliet Jardine and Maddie Scott

The minutes of the last meeting were passed as an accurate account of proceedings and the only outstanding item was that Juliet had not yet received a response from BC or CTC regarding our query on Club liability in the event of an accident during a Club ride. Juliet was chasing up.

### **Agenda**

#### **Points arising from the AGM**

Points for Reduced subs: this had been passed by the members and was debated at great length by the committee without reaching any agreement as to the way forward. It is agreed that something needed doing urgently to get more volunteers for marshalling duties.

The following people volunteered to take on these jobs:

Pete Leonard would draw up a list of events for the year that needed marshalling and work out numbers needed for each event.

Peter Scott was willing to help at Litherland.

Chris Stone would be willing to chivvy people taking part in Club rides, to volunteer for duties.

All committee members agreed to give the matter more thought and come to the next meeting with possible ideas.

#### **Revised Constitution**

Richard agreed to check the wording of the original against the amendment that was agreed at the AGM and report back at the next meeting.

#### **Correspondence**

Sportive grant application. – Ken had spoken to Lisa and feels that as they are looking for new initiatives to start up, we would not qualify.

CDNW meeting – Dave Livingstone and Ken would be attending the planned meeting and would report back to the committee on any developments.

Juniors/Youth race in September – Ken agreed to go ahead and organise a race on either 12<sup>th</sup> or 19<sup>th</sup> September in Victoria Park.

#### **Treasurers Report**

Peter presented an update of Club finances showing amongst other things that the Club Dinner this year made a small profit.

It was noted that some of the trophies needed replacing, especially the LADIES BAR.

#### **Membership Secretary Report**

Maddie was unable to attend but Peter advised she would do a report for the next meeting.

In future we would not be issuing membership cards but once a payment of subs is received, the member would be sent an email confirming membership along with a reference number.

## **Time Trial Report**

Bill Lloyd would be organising the Open 25 on Saturday 25<sup>th</sup> July.  
Points for evening 10s were discussed and Richard agreed to do some rules for the members competition. It was agreed that better trophies would be awarded this coming year rather than cash.

Richard also agreed to look into prizes for the 25s and advise price for trophies/awards.

## **Social Secretary**

The 2015 annual dinner had been booked at the Old Links Golf Club for Friday 28<sup>th</sup> November, but format for the evening was to be debated at a later date. It may be that the raffle could be dropped or the number of prizes restricted.

It was agreed that people would continue to take home their trophies after the presentation. Engraving needs to be looked into in view of last year's difficulties.

Chris made suggestions for possible social events such as:

Midsummer Day BBQ including ride.

When TDF is on possible Friday night social to watch on tv.

Park and Ride – Drive somewhere then do a bike ride. Possibly Delamere Forest.

Weekends away. Currently there are 2 a year but these are organised by Preston.

He is investigating further and will report back.

## **Press Secretary**

Graham pointed out that we would have to wait until Neil was around to explain fully about the Sports Direct Voucher the Club had won.

A SCC background panel to use at photo shoots etc. was discussed and the need for a frame. Neil and Graham to investigate cost and possible design. We would go ahead if the cost was in the region of £250 but over that amount would need committee approval.

## **General Secretary**

There is a side panel missing from the gazebo, but it was agreed that we would wait until the Dolan Races to decide how to replace it.

Ken to buy 2 new lights for the large lamp post outside the Club.

DBS forms – Ken had requested 20 forms from the Council so all committee members and helpers that did not already have one, could be assessed. The 5 were given out and Ken would chase up more forms.

Mons – Ken suggested that as the Mons group are paying our entrance fees for the race, we should take some presents over and suggested special jerseys with the date etc. Ken to get price for these and report back at the next meeting.

It had been suggested that we purchase a chain of office for the post of President but after discussions this was not felt to be a good idea.

BC/CTT – delegates were not elected at the AGM so once letter is received from BC we will review it.

Bickerstaffe Ladies Road Race September 5<sup>th</sup> – Colin will be organizing this.

Bargeboards – as the work had not yet been completed or invoiced, Ken would call and see the man doing the work and arrange for it to be completed. Once invoice was received we would arrange payment.

Juniors racing in IOM – the committee debated how best we could help the young riders wanting to participate. There may only be two people interested, possibly 3, but it was very difficult to assess the costs as the event is over 3 three days incurring travel and hotel costs but also junior racing is held at a different location on the island on each of the three days.

It was felt that it may be better to sponsor youth riders to go to the National Championships in Paisley on 12<sup>th</sup> July. A sum of £250 was agreed.

Race number eyelets – Irene was currently looking into this and would report back with costings.

No decision has been made about First Aid Courses and who should go on them, so it was agreed to take this item of future agenda.

## **AOB**

The Committee felt that we should try to give a more professional image to the events we put on such as Dolan Races etc. and update some of the equipment we use.  
Cones for use on Park Racing.

After debating this, it was agreed that Chris and Graham would look into costs of cones as well as printed sleeves to cover them possibly with Club name etc. A quantity of 40 was felt the right amount. They would also look into the possibility of better looking plastic padding that is tied onto the trees in the park for safety reasons.

Pete Leonard asked if it was possible to put a list of Club runs on the website. It was agreed to look into this and discuss with Alan Stark if the list could include the rides he organises. Allan would then put the list on the web.

It was agreed to remove from the web the reference that the Southport Belles met in the club on alternative Tuesday evenings as this no longer happened. We had in the past had ladies turning up when committee meetings were on asking for details.

The query was raised, how do Honorary Vice Presidents / Lif Members know they have been elected and Ken advised that he informs them.

Pete advised that some riders had complained to him about the Club kit and was it going to be redesigned. Allan advised that we had only just got a new supplier and established the colour and design, so we would not be looking at this again until end of 2015/16. Also the Committee had already debated and agreed that the Club would no longer keep stock but members would organise their orders when the shop was open on the web. Margaret had a supply of sizes available that people could try on if they were in doubt about sizings.

Date for next meeting was agreed as Tuesday 3<sup>rd</sup> February 2015.