

**Minutes of Committee Meeting of Southport Cycling Club held at Club Room  
on Tuesday 11th February, 2014.**

**Present:**

Allan Taylor (Chair)	Vincent Kelly
Ken Beck	Simon Kirwan
Peter Scott	Maddy Scott
Howard Massam	Margaret Biggs
Dave Ritchie	Colin Baldwin (President)
Will White	

Apologies received from Neil Robinson, Juliet Jardine, Richard Carey, Irene Gunn

Minutes of the last meeting were accepted.

**1. Treasurer's Report.**

Peter provided an update of the current income and expenses position. Just over £2,800 has been added to the account so far this financial year, however, £1,000 of this was from a grant which will soon be spent on youth track bikes and £1,400 was from entries to date for the upcoming youth races the costs for which have yet to be incurred. An update will be provided at the next meeting.

**2. Membership.**

Will reported that the new membership system was working well. Most subscriptions for 2014 have now been paid. About one third of the payments have been collected using PayPal.

Margaret asked if this facility cost the Club anything and Allan reported that a £25 subscription incurs a charge from PayPal of about £1. Colin questioned why we were using PayPal if it costs the Club. Allan said the PayPal payment system was a trial for this year and may not be used in future but that the new system had enabled the Club to collect good membership records and that the details provided by members via the system should help improve Club communications in future.

There were 5 new members in January.

**3. Clothing.**

Margaret put forward a proposal that the Club begin using Champion Systems for the supply of kit. There are a number of advantages to using this supplier:

- A wide range of clothing is available including accessories.
- There is a range in quality and pricing.
- The standard most popular items are of very good quality and generally no more expensive than our current kit.
- Members can order and pay for kit directly on the website (or alternatively place their order with Margaret).
- The minimum order quantity is for any 10 mixed items across all of the membership.
- Sizing chart and sizing samples will be available.

Margaret handed out some samples and it was generally agreed the quality was very good. It was suggested that we opened a short term window during March as a trial so that members could

place orders. After the trial period and after consultation with those people who had placed orders we would then decide whether or not to change to this supplier on a permanent basis.

Allan was concerned that the terms and conditions were not totally clear or understood and these needed to be nailed down prior to us opening an account and placing any orders. Margaret was asked to go ahead and establish final contractual details including clarification of an offer made to Vince via email/Twitter. The committee approved the payment of a £200 refundable deposit which is required in order to open an account. The deposit also secures the provision of samples and sizing details.

Howard asked that it be minuted he didn't agree with the decision and felt Margaret should have implemented the action agreed at the last meeting which was to continue using DSG.

#### **4. Website/Twitter.**

Simon provided an update on how the new website was progressing. A new domain name has been acquired and a new website has been built including a member's forum. The website currently has very little content and Simon said he will need assistance/volunteers to help transfer the existing content and history from the current website over to the new one. Simon will seek to set up a demonstration of the new website at the next committee meeting.

Allan reported that, as a result of the new membership system, we now have a working email distribution list as evidenced by the issue of a newsletter to all members during January. It was felt that the newsletter had generally been received well and it was agreed we would continue with these in future. Allan requested people to help by contributing to the next and future newsletters.

#### **5. General Secretary.**

Ken provided an update on several matters.

- The club had not received any money from the Mayors charity fund.
- Two new track bikes had been ordered and are due for delivery in February with two more due in March.
- There was a discussion about whether the club should buy or hire radios for the Dolan Youth races. It was agreed Ken would look into buying radios as these would be useful for other events like the Club Time Trials.
- Ken is trying to get funding to replace the gutters and soffit boards around the clubhouse.
- Ken reported that the 5 year compulsory electrical inspection of the clubhouse had been completed and paid for. He was also getting prices for a number of electrical jobs in the clubhouse, such as the replacement of some light switches.
- There is still one ticket available for the Club table at the Ben Gawtrety foundation dinner on 15<sup>th</sup> February.

#### **6. Time Trial Secretary.**

In Richard's absence Allan requested everyone read the proposal for changes to the Points Competition and it would be discussed at the next meeting along with details of changes to the 10 mile course.

#### **7. Social Secretary.**

Howard reported that a deposit had been placed with The Old Links for this year's annual dinner and prize presentation. He asked the committee to consider whether or not we should

have a DJ, band or music this year. It was agreed we would not pay for a DJ or band but would have background music following the presentations. It was also agreed we would not have a guest speaker this year. At the next meeting we would discuss who might be a suitable guest of honour to be invited to hand out prizes.

#### **8. First Aid Talk.**

Vince has arranged for a paramedic to give a first aid talk in the club room on Monday 17<sup>th</sup> February at 7.45pm. Details are on the website and Vince will advertise via Twitter etc. Expenses will be paid and Peter is to bring cash on the night.

#### **9. Any Other Business.**

Ken reported that there was an opportunity for the Club to hire the Manchester Velodrome later this year. 22<sup>nd</sup> May was the most likely date. Ken will enquire if any other Clubs in the area are interested in sharing the cost.

#### **Summary of Actions:**

1. Finalise the terms and conditions before entering into a contract to order club kit from Champion Systems. **Margaret**
2. Refundable deposit to be paid to Champion Systems. **Margaret/Peter**
3. Arrange demonstration of new website at next committee meeting. **Simon**
4. Provide contributions/suggestions for the next newsletter. **All**
5. Prices for new Club radios. **Ken**
6. Prices for electrical work in Clubhouse. **Ken**
7. Velodrome evening session and sharing costs with another local Club. **Ken**

Date of next meeting: **Tuesday 11<sup>th</sup> March**